



## **NOTICE OF MEETING**

### **Licensing and Safety Committee**

**Thursday 11 June 2015, 7.30 pm**

**Council Chamber, Fourth Floor, Easthampstead House, Bracknell**

### **To: The Licensing and Safety Committee**

Councillor Allen (Chairman), Councillor Thompson (Vice-Chairman), Councillors Dr Barnard, G Birch, Brossard, Brunel-Walker, Finch, Finnie, Ms Gaw, Leake, Mrs McCracken, Mrs McKenzie, Ms Miller, Porter and Tullett

ALISON SANDERS  
Director of Corporate Services

#### **EMERGENCY EVACUATION INSTRUCTIONS**

- 1 If you hear the alarm, leave the building immediately.
- 2 Follow the green signs.
- 3 Use the stairs not the lifts.
- 4 Do not re-enter the building until told to do so.

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**Bracknell**

Sound recording, photographing, filming and use of social media at meetings which are held in public are permitted. Those wishing to record proceedings at a meeting are however advised to contact the Democratic Services Officer named as the contact for further information on the front of this agenda as early as possible before the start of the meeting so that any special arrangements can be made.

**AGENDA**

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1. **Apologies for Absence**

To receive apologies for absence.

2. **Declarations of Interest**

Members are asked to declare any personal or disclosable pecuniary interest in respect of any matter to be considered at this meeting.

*Any Member with a Disclosable Pecuniary Interest in a matter should withdraw from the meeting when the matter is under consideration and should notify the Democratic Services Officer in attendance that they are withdrawing as they have such an interest. If the Disclosable Pecuniary Interest is not entered on the register of Members interests the Monitoring Officer must be notified of the interest within 28 days.*

3. **Minutes**

To approve as a correct record the minutes of the meeting held on 9 October 2015 and 27 May 2015.

1 - 6

4. **Urgent Items of Business**

Any other items which, pursuant to Section 100B(4)(b) of the Local Government Act 1972, the Chairman decides are urgent.

5. **Notice of Public Speaking**

To note those agenda items which have received an application for public speaking

6. **Health and Safety Plan**

To consider a report setting out the Council's Health and Safety Plan and its associated action plan.

7 - 34

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| 7.  | <b>Annual Service Plan</b><br>To consider a report setting out the activities carried out by the Licensing Section during the period 1 April 2014 to 31 March 2015 and the proposed work plan for the period 2015/16.   | 35 - 44   |
| 8.  | <b>Review of Statement of Licensing Policy</b><br>To receive a report setting out the proposed timetable to review the Council's Statement of Licensing Policy under the Licensing Act 2003.  | 45 - 80   |
| 9.  | <b>Review of Statement of Gambling Principles</b><br>To receive a report setting out the proposed timetable to review the Council's Statement of Gambling Principles.   | 81 - 116  |
| 10. | <b>Review of Guidance Notes and Conditions for Hackney Carriage and Private Hire Vehicle Owners, Operators and Drivers</b><br>To consider a report detailing the results of the recent consultation on the proposed amendments to the Council's Guidance Notes and Conditions for Hackney Carriage and Private Hire Vehicle owners, operators and drivers and to seek approval of the amended document. | 117 - 186 |
| 11. | <b>Criminal Convictions Policy</b><br>To consider a report examining the criminal convictions element of the 'Fit & Proper' test as currently applied for drivers of Hackney Carriages and Private Hire vehicles and the proposed development of a focussed stand alone policy for Bracknell Forest.  | 187 - 208 |
| 12. | <b>Fees for Licensing of Private Hire Vehicle Operators</b><br>To consider a report detailing forthcoming amendments to the licensing of operators of private hire vehicles, and to seek approval for a new set of fees which will be required as a result.   | 209 - 212 |
| 13. | <b>Taxi and Private Hire Vehicles Licensing Councillor Handbook</b><br>To receive a report containing a copy of the Taxi & Private Hire Vehicles Licensing Councillor Handbook issued by the Local Government Association.  | 213 - 256 |

**Information Items**

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| 14. | <b>Licensing Act Deregulation Update</b><br>To receive a report providing an update on the deregulation of activities previously licensable under the Licensing Act 2003. | 257 - 258 |
| 15. | <b>Exclusion of Public and Press</b><br>To consider the following motion:<br><br>That pursuant to Section 100A of the Local Government Act 1972, as                       |           |

amended, and having regard to the public interest, members of the public and press be excluded from the meeting for the consideration of the following item which involves the likely disclosure of exempt information under the following category of Schedule 12A of that Act:

- (3) Information relating to the financial or business affairs of any particular person (including the authority holding the information)

**16. Appeal to Magistrates' Court**

To receive a report providing an update on a recent appeal to the Magistrates' Court following the Council's refusal of an application to extend a premise's opening hours.

259 - 262